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**From:** D'Andrea, Michael [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=379464CFDA84BA48904082506C2C1D3-D'ANDREA, MICHAEL]  
**Sent:** 8/14/2019 12:10:39 PM  
**To:** Esher, Diana [Esher.Diana@epa.gov]; virginia [thompson@usepa.onmicrosoft.com]; Thompson, Virginia [thompson.virginia@epa.gov]  
**CC:** Krakowiak, John [Krakowiak.John@epa.gov]; White, Lisa [WHITE.LISA@EPA.GOV]; O'Tormey, Carol [OTormey.Carol@epa.gov]; Tate, Rita [Tate.Rita@epa.gov]  
**Subject:** RE: Awareness Notification

Virginia,

We already done an email search and as of yesterday afternoon, we were still awaiting the results.

Rita will be touch as soon as a workspace is established.

Thanks.

Mike

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**From:** Esher, Diana <Esher.Diana@epa.gov>  
**Sent:** Tuesday, August 13, 2019 6:05 PM  
**To:** virginia <thompson@usepa.onmicrosoft.com>  
**Cc:** Krakowiak, John <Krakowiak.John@epa.gov>; White, Lisa <WHITE.LISA@EPA.GOV>; O'Tormey, Carol <OTormey.Carol@epa.gov>; D'Andrea, Michael <DANDREA.MICHAEL@EPA.GOV>  
**Subject:** Fwd: Awareness Notification

Hello Virginia,

A recent FOIA which appears to have been assigned to you has been flagged for an awareness notification. Please take a look at the instructions and follow the steps. If you need assistance, contact Rita Tate or Michael D'Andrea. Thank you!

Diana Esher  
Acting Deputy Regional Administrator  
EPA Region 3  
215-814-2706

Sent from my iPhone

Begin forwarded message:

**From:** "Rodrigues, Cecil" <rodrigues.cecil@epa.gov>  
**Date:** August 13, 2019 at 5:55:56 PM EDT  
**To:** R3 Front Office <R3\_Front\_Office@epa.gov>, "Esher, Diana" <Esher.Diana@epa.gov>  
**Subject:** FW: Awareness Notification

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**From:** Person, Linda <Person.Linda@epa.gov>  
**Sent:** Tuesday, August 13, 2019 8:14 AM  
**To:** Rodrigues, Cecil <rodrigues.cecil@epa.gov>  
**Cc:** Tate, Rita <Tate.Rita@epa.gov>; Gottesman, Larry <Gottesman.Larry@epa.gov>  
**Subject:** Awareness Notification

(This is being sent on behalf of Larry Gottesman. Any questions concerning the Awareness Notification should be sent to Larry.)

Dear Mr. Rodrigues:

The following FOIA requests, assigned to your office, have been selected for the Awareness Notification Process set forth in the attached Chief of Staff's Memorandum.

The FOIAonline tracking number(s) for the selected FOIA requests is/are:

OFFICE	FOIA NUMBER	SUBJECT
Region 3	EPA-R3-2019-007791	Emails *sent* since April 1, 2019 by Virginia Thompson, Sustainable Healthcare Manager, that mention Mary Gay Scanlon, a member of the U.S. House of Representatives.

For these FOIA requests, please follow the procedures set out in the attached Chief of Staff's Memorandum. For steps 4 and 5, an email template is attached for your use.

Please contact me if you have any questions.

Thank you,

Larry F. Gottesman  
Agency FOIA Officer  
Office of General Counsel  
U.S. Environmental Protection Agency

202-566-2162 (Direct line)

Ex. 6 Personal Privacy (PP) (Mobile)

202-566-1667 (Main line)